

**North County Charter School, Inc.
Board of Directors Regular Meeting**

Wednesday, June 12, 2024, @ 9:00AM (Board Room, Bldg. 5)

MINUTES

- I. **Call to order/Attendance:** President, Mrs. Simchick called the meeting to order at 9:09AM. Also present at the start of the meeting were the Treasurer, Mr. Cook, the Secretary, Mr. Prescott, Director & Principal, Mr. Potter, Assistant Principal, Ms. Irons. Mrs. Aguirre was absent (unexcused)
- II. **Pledge of Allegiance/Invocation:** Mrs. Simchick lead the group in the Pledge of Allegiance and Ms. Irons gave an invocation.
- II. **Approve/Amend today's agenda:** Mr. Cook moved to have Mr. Tyson and Mr. Wilson removed as check signers at the bank, and to add Mrs. Aguirre and Mr. Prescott. Mrs. Simchick seconded the motion and it passed unanimously, 3-0.
- III. **Citizen/Parent input/concerns:** No concerns or comments were offered by the public.
- IV. **Yearly BOD Organizational Nominations / Elections (See by-laws) for:**
 - A. Board President – Motion by Cook, second by Prescott for Mrs. Simchick to continue. Unanimous, 3-0
 - B. Board Vice President -Motion by Prescot, Second by Simchich for Mr. Cook to replace Mr. Tyson. Passed unanimously, 3-0.
 - C. Board Treasurer -Motion by Cook, second by Simchick for Mrs. Aguirre replacing Mr. Cook. Passed unanimously,3-0.
 - D. Board Secretary -Motion by Cook, second by Simchick for Mr. Prescott to continue. Passed unanimously, 3-0.
- V. **Consent Agenda:**
 - A. **To approve the minutes of the May 15, 2024 Regular Board Meeting**-Motion by Cook to accept with title change (Agenda to Minutes), second by Simchick. Passed unanimously, 3-0.
- VI. **Action Agenda:**
 - A. **To approve March financials for submission to SDIRC**-Motion by Prescott to approve, second by Cook. Passed unanimously, 3-0.
 - B. **To approve Safety Policy and Staff Progressive Discipline Policy updates (to comply with House Bill 1473)**-Motion by Prescott to adopt with second by Cook. Passed unanimously, 3-0.
 - C. **To discuss and possibly approve an advertising opportunity fundraiser to purchase a new electronic sign (Brister quote to upgrade existing sign on Old Dixie)**-Following a discussion, the

Board provided advice to Mr. Potter to consider initiating a fundraising effort, and begin to collect commitments before proceeding. The group did not establish a dollar amount; however, would be willing to consider an action item in the fall on this matter. No action taken.

- D. To approve submission of the 2024-2025 Comprehensive Evidence-Based Reading Plan to SDIRC and Just Read Florida!**-Motion by Prescott to approve the plan for submission, with a second by Cook. Passed unanimously, 3-0.

VII. Reports:

- A. Parent Involvement Committee:** Ms. Irons gave a report, as Mrs. Le was not present. The PIC did an amazing job with year end activities supporting the students! They provided a bubble truck on the last day of school, which was a big hit, and they also organized the annual Patriotic Banner Parade on the second to the last day. This successful fundraiser was a great way to involve parents and community members in supporting the school through advertising their local businesses with banners displayed for a full year on the NCCS campus. They also provided a bounce house for the kids that day! We are so appreciative of their efforts! Mr. Potter had also attended an appreciation dinner with members of the PIC and awarded Mrs. Le a plaque. As Mrs. Prescott could not attend, he presented a plaque to Mr. Prescott to take home with our many thanks.
- B. Business & Finance Manager:** As Mrs. Bakos could not attend, Mr. Potter provided an update on the NSLP application work and audit preparations for completing FY 2024. There will be a 3-day required training sometime in July, and the school will prepare to host a visiting team in the fall from the Florida Dept of Agriculture seeking final approval to move under the umbrella of the National School Lunch Program once again. The school will need a plan for charging for meals, as it will not qualify for the CEP (free) program. Every effort to keep charges at or less than the district's meal rates will be made.
- C. Director-Principal:** Mr. Potter provided an update on VBSM promotional video and advertising work to run during the summer months (through Aug 9). VBSM has planned to target both Hulu ads and also YouTube ads. These have already begun to run. Thank you to Mr. Cook and Mrs. Aguirre for interviewing for the video production. He played a sample 30 second video for the Board to see. VBSM did a very professional job and they were responsive to requests for edits prior to publishing the videos. This effort, combined with multiple brochure drops throughout North County represent a coordinated recruiting effort to attempt to hit the budget target projection of 324 K to 5 students by start of school.
- D. Vice Principal Report:** Ms. Irons did not have additional information to share following the PIC report.

VIII. Board Member Matters:

- A.** Mrs. Simchick proposed a 1.5 hour time limit to future meetings with an option (by member motion to extend a meeting by up to an additional 30 minutes. Motion by Cook to accept, with second by Prescott. Passed unanimously, 3-0. Mr. Potter then explained that he would need to update the Board's by-laws and bring these back for action in August. The group also agreed (without action) not to hold a July, 2024 regular meeting.

IX. Adjournment: 10:52AM