

North County Charter School, Inc.
Board of Directors Regular Meeting

Wednesday, August 14, 2024, @ 9:00AM (Board Room, Bldg 5)

MINUTES

- I. **Call to order/Attendance:** Vice President, Brian Cook called the meeting to order at 9:00AM in the absence of Mrs. Simchick. Present also at the outset of the meeting was Treasurer, Susan Aguirre, Secretary, Sean Prescott, Director & Principal, Greg Potter, Assistant Principal, Kerrian Irons and Business & Finance Manager, Jenn Bakos. Mrs. Simchick joined the meeting at 9:10a.
- II. **Pledge of Allegiance/Invocation:** The Pledge was recited with the entire school over the intercom and Ms. Irons provided an invocation.
- III. **Approve/Amend today's agenda:** Mr. Potter recommended adding an Item C to the Action Agenda to include an updated policy on Procurement to align with NSLP expectations. Mr. Cook made a motion to allow this. Mrs. Aguirre seconded the motion. Motion passed unanimously, 3-0.
- IV. **Citizen/Parent input/concerns:** None.
- V. **Consent Agenda:** Upon a motion to accept by Mr. Prescott and a second by Mrs. Aguirre, items A, B and C under the consent agenda were adopted unanimously, 3-0.
 - A. To approve the minutes of the June 12, 2024 Regular Board Meeting-Mr. Potter Recommend Approval
 - B. To approve Melissa Wallace as new 4th/5th Writing & Advanced Reading Teacher; Jessica Sullivan as part-time Lunchroom Monitor, and Tyesha Hoilett as Cafeteria Aide-Mr. Potter Recommends Approval
 - C. To approve the (prior) submission of the Mental Health Grant to SDIRC (Re: \$21K to support school counseling)-Mr. Potter Recommends Approval
- VI. **Action Agenda:**
 - A. Following a short discussion, a motion was made by Mrs. Aguirre, and seconded by Mr. Prescott to approve April, May & June (2024) financials for submission to SDIRC. Motion passed unanimously, 4-0.
 - B. Following a short discussion, a motion was made by Mrs. Simchick, and seconded by Mrs. Aguirre to approve revised Board By-Laws to include the newly adopted 1.5 hour meeting time limit, with 30 minute optional extension by adopted motion AND required check signatures. Motion passed unanimously, 4-0.
 - C. Following a short discussion, Mrs. Simchick made a motion, and Mrs. Aguirre seconded to approve an update to policy 4900 on Procurement. Motion passed unanimously, 4-0.
- VII. **Reports:**
 - A. Parent Involvement Committee: Ms. Irons shared an update on PIC activities including that \$5,000 was rolled forward from 23-24 to be available for use by the PIC. From the audience, it was shared also that there had been some confusion/concern over the issue of having to pay for meals this year.

- B.** Business & Finance Manager: Nothing additional was shared beyond the NSLP discussion that occurred with the procurement policy.
- C.** Director-Principal: Mr. Potter shared a data sheet, explaining how the school earned a B rating from the Florida Dept of Education for 2023-24. He also shared results of spring testing for all grade levels, enrollment information, results of a meeting he had with SDIRC Finance to look at student counts and impact to FTE, work completed on facilities and grounds over the summer, and a few other items.

****Note:** Here, as the time was 10:30AM, a motion to extend the meeting by up to 30 more minutes was made by Mrs. Simchick, and seconded by Mr. Prescott. Motion passed unanimously, 4-0.

- D.** Assistant Principal Report: Ms. Irons provided a more detailed synopsis of enrollment and potential waiting lists; especially at the lower grades. The most room we currently have is in 4th grade, where we could take nearly a dozen more students.

VIII. Board Member Matters: None today. Mrs. Simchick requested that an item be placed on the September agenda for the Board to discuss plans for a “town hall” style meeting later in the year.

IX. Adjournment: Motion by Mrs. Simchick and second by Mr. Prescott to adjourn the meeting at 10:40AM.