

North County Charter School, Inc.
Board of Directors Regular Meeting

Wednesday, September 11, 2024, @ 9:00AM (Board Room, Bldg 5)

****DRAFT**MINUTES**DRAFT****

- I. **Call to order/Attendance:** President, Mrs. Simchick called the meeting to order at 9:02AM. Present also at the meeting: Brian Cook, Vice Chair, Sean Prescott, Secretary, Susan Aguirre, Treasurer, Greg Potter, Director, Kerrian Irons, Asst Principal, Jenn Bakos, Business & Finance Mgr and Maria Smith, Admin Assistant
- II. **Pledge of Allegiance/Invocation:** Mr. Potter lead the group in the Pledge of Allegiance and Mrs. Irons gave an invocation.
- III. **Approve/Amend today's agenda:** Upon a motion by Mr. Cook and a second by Mr. Prescott, the agenda was approved as written.
- IV. **Citizen/Parent input/concerns:** Parent, Jennifer Fitzpatrick shared a concern about the current attendance policy not allowing excused absences based on parent contact with the school, alone. Parent, Sarah Gens also spoke on the matter, asking for considered change. Parents do not feel like they should have to take children to the doctor to get medical notes for short-term illnesses. Next, Parent, Jennifer Fitzpatrick also mentioned that while the new ParentSquare communications system seemed to be working well for school-wide / office messaging to parents, she felt that she was not getting enough communication from the teachers through the program.
- V. **Consent Agenda:**
 - A. To approve the minutes of the August 14, 2024 Regular Board Meeting. Mr. Potter recommended approval. Upon a motion by Mr. Cook and a second by Mr. Prescott, the minutes were unanimously approved, 4-0.
- VI. **Action Agenda:**
 - A. To approve the 2023-24 Annual Financial Audit (if ready)-Mr. Potter & Mrs. Bakos recommended approval. Following a short presentation over the phone by the Board's auditor, a motion to approve was made by Mr. Cook and seconded by Mrs. Aguirre with the following edits: Pg. 21 to reference "5%" fees paid to SDIRC vs. "2%" (correction); Pg. 3 4th sentence to read "Long-term liabilities decreased due to payment of principal." (this is related to debt service owed on two completed projects); change Pg. 10 to report "leases" separately (with no change to bottom line) and Pg. 4 adding a note recognizing that NCCS set up a "SWEEPS" account with Seacoast to better protect undesignated funds (re: Money Market Funds). Motion passed unanimously, 4-0.
 - B. To approve the NCCS School Improvement Plan (SIP) for 2024-2025-Mr. Potter recommended approval. Upon a motion by Mr. Cook and a second by Mr. Prescott, the SIP was approved unanimously, 4-0.
 - C. To approve policies 2910-504 Notice of Accessibility, 3400 Service Animals and 3500-Limited English Proficiency (all required for the NSLP application)-Mr. Potter & Mrs. Bakos recommended approval. Upon a motion by Mr. Cook and a second by Mrs. Aguirre, the three policies were approved unanimously, 4-0.
 - D. To approve a part-time position of Accounts Receivable/Accounts Payable (3 days per week)-Mrs. Simchick, Mr. Potter & Mrs. Bakos recommended approval. Following a short discussion, Mr. Cook made a motion to approve the part-time position with a salary of up to \$20/hr and for up to 24hrs/wk. The motion was seconded by Mr. Prescott. Passed unanimously, 4-0.

****At 10:30AM a motion to extend the meeting by 30 minutes** was made by Mr. Cook and seconded by Mr. Prescott. Motion passed unanimously, 4-0.

VII. Reports:

- A.** Parent Involvement Committee: Mrs. Le reported that she had been meeting with Mrs. Irons about financials and that the process was working well. She mentioned that the group had in excess of \$8300 available at the time. Next, she mentioned that the Jr. Deputy for a Day Fundraiser had been a huge success as it had raised in excess of \$500 which would be used for the Fall Festival on Oct 31. Last, she shared that the next PIC meeting would be held on October 1st.
- B.** Business & Finance Manager: No further information to share following the audit item.
- C.** Director-Principal: Mr. Potter did not make a report
- D.** Assistant Principal Report: Ms. Irons did not make a report

VIII. Board Member Matters:

- A.** Mrs. Simchick: To begin a discussion of the school “reauthorization” process (no action) (*Note: The current contract with SDIRC ends June 30, 2028) AND to discuss the possibility of a “town hall” type meeting with the public later in the school year. *This Item Was Not Addressed*
- B.** Mrs. Aguirre: Although not on the agenda, Mrs. Aguirre suggested a future workshop on FL House Bill 7. She stated that she felt NCCS’s current ELA curriculum (provided by HMH-Houghton Mifflin Harcourt) was not on the state’s list of approved vendors. She suggested looking at Amplify, which is used by SDIRC with good success.

IX. Adjournment: The meeting was adjourned at 11:00AM