North County Charter School, Inc. Board of Directors Regular Meeting

Thursday, March 27, 2025 @ 9:00AM (Board Room, Bldg 5) AGENDA

- I. Call to order/Attendance: President, Mrs. Simchick
- II. Pledge of Allegiance/Invocation: President, Mrs. Simchick / Vice Principal, Ms. Irons
- III. Approve/Amend Today's Agenda:
- IV. Citizen/Parent Input/Concerns:

V. <u>Consent Agenda:</u>

A. To approve the minutes of the February 27, 2025 Regular Board Meeting-Mr. Potter recommends approval.

VI. Action Agenda:

- A. To approve the February, 2025 unaudited financials for submission to SDIRC-Mrs. Bakos and Mr. Potter recommend approval.
- B. To approve policy 2250-Testing, Incentives-Mr. Potter & Mrs. Simchick recommend approval.

VII. Reports:

- A. Parent Involvement Committee Report: Mrs. Le, if present or Mrs. Irons, if necessary
- B. Business & Finance Manager Report: Mrs. Bakos will provide an update on Certificate of Deposit and what members need to do to finalize one with Space Coast Credit Union.
- C. Director-Principal Report: Mr. Potter will share a report to include budget development timeline and a draft public survey to elicit playground improvement ideas.
- D. Assistant Principal Report: Ms. Irons will share a report.
- VIII. Board Member Matters: None Requested.
- IX. Adjournment:

North County Charter School, Inc. Board of Directors Regular Meeting

Thursday, February 27, 2025 @ 9:00AM (Board Room, Bldg 5) MINUTES

- I. Call to order/Attendance: President, Mrs. Simchick called the meeting to order at 9:08AM. In attendance: Mrs. Aguirre, Treasurer; Mr. Cook, Vice Chair; Mr. Prescott, Secretary; Mr. Potter, Director/Principal; Mrs. Bakos, Finance Mgr; Ms. Irons, Asst Principal.
- **II. Pledge of Allegiance/Invocation:** President, Mrs. Simchick lead the group in the Pledge of Allegiance and Asst Principal, Ms. Irons gave an invocation.
- **III. Approve/Amend Today's Agenda:** Mr. Potter proposed adding an action item VI. D. to consider a proposal for increasing substitute pay at NCCS. Mrs. Aguirre made a motion to accept, and Mr. Cook seconded. Motion passed unanimously, 4-0.
- IV. Citizen/Parent Input/Concerns: None.
- **V.** <u>Consent Agenda:</u> Upon a motion to approve as writtn by Mr. Cook and a second by Mrs. Aguirre, the consent agenda was accepted unanimously, 4-0.
 - A. To approve the minutes of the January 30, 2025 Regular Board Meeting-Mr. Potter recommends approval.
 - B. To approve the hiring of Mrs. Erin Rich to help with playground monitoring three (3) days per week (due to request for a reduction in time by current monitors)-Mr. Potter recommends approval.

VI. <u>Action Agenda:</u>

- A. To discuss & establish any priorities members gleaned from the Town Hall Meeting on 2/26/25 (Action(s) Possible-To Be Determined). *No action items were derived from the meeting, and thus no motion was made related to Action Item A.
- B. To approve the January, 2025 unaudited financials for submission to SDIRC-Mrs. Bakos and Mr. Potter recommend approval. Following a short presentation by Mrs. Bakos, Mr. Cook made a motion to accept the January financials for submission to SDIRC. Motion was seconded by Mr. Prescott. Motion passed unanimously, 4-0.
- C. To discuss a first draft of policy 2250 draft on Testing, Incentives and Grading by Ad Hoc Committee (action to be scheduled for the March meeting)-Mr. Potter & Mrs. Simchick do not recommend approval until March. Mr. Potter reviewed the draft included in the packet. Some minor edits were suggested to add that the school will provide free breakfast to all students on state testing day in the spring, seek student input on reward/incentive prizes, to clarify that any additional points added to final course grades will happen in 25-26 and not in the current school year. No action. Draft will be brought up for final action at the March meeting.
- D. Sub Pay Increase: Following a brief discussion, Mr. Cook made a motion and Mr. Prescott seconded to set sub pay as follows: No degree (high school only)-\$140/day; Associates Degree-\$150/day and BA/BS or higher-\$160/day. Motion passed unanimously, 4-0.

VII. Reports:

- A. Parent Involvement Committee Report: Mrs. Le provided a quick PIC update and indicated excitement about the up-coming APEX playground fundraiser and leadership program.
- B. Business & Finance Manager Report: Mrs. Bakos shared that she is still working on the first CD through Space Coast Credit Union. More to come soon.
- C. Director-Principal Report: Mr. Potter discussed some facility issues as a "heads up" to future budget talks by providing an update on development of a 5-year facilities plan. Next year, it will be important to deal with the roof on the Auditorium/Cafeteria and Classroom Wing of Building 1. The school should also complete chain link fencing of the parking lot and add security gates to allow closure of the campus when school is not in session. Other, smaller ideas were also discussed. He also share that teachers had shared "glows" and "grows" with him and Ms. Irons. They will be responding to each soon and share their thoughts.
- D. Assistant Principal Report: Ms. Irons provided an update on enrollment anticipated for next year. The school should be very close to capacity. With VPK, that should be in the neighborhood of 365 to 375 students. Our current cap is 378 VPK to 5. A decision on projected K to 5 will need to be made with the budget preparations.
 - **A motion to extend the meeting was made by Mr. Cook and seconded by Mr. Prescott at 10:38. Motion passed unanimously, 4-0 to extend to 11:08.
- VIII. Board Member Matters: No items were requested for current meeting; however, Mrs. Simchick shared that she had talked with Dr. Fisher at the American Security Council that offers a "US History Live" Program. These are "live" interactions with actors posing as historical figures. Mr. Potter will follow up and arrange to share info with teachers. Mrs. Aguirre had a question about teacher retention and Mr. Potter shared an update that, at present, one teacher planned to move to another school and one teacher, who had not completed certification requirements would be re-assigned to another position within the school. Last, the new budget proposal will include adding another teacher for 4th grade and Mrs. Singer will return to 5th grade Science. There will be 3 sections each of 4/5 next year. Mr. Cook asked about Mr. Castro who had planned to join the Board. Due to moving and other personal reasons, he decided that he could not commit.
- **IX.** Adjournment: The meeting adjourned at 11:05AM



Members: Florida Institute of CPAs American Institute of CPAs Government Audit Quality Center 2803 W. Busch Blvd Ste 106 Tampa, FL 33618 office (813) 892-4274 fax (813) 932-1913 www.KingandWalker.com

Independent Accountants' Compilation Report

To the Board of Directors North County Charter School, Inc. Vero Beach, Florida

Management is responsible for the accompanying financial statements of each separate governmental fund information of North County Charter School, Inc. ("School"), which comprise the balance sheet (unaudited) as of February 28, 2025, and the related statement of revenue, expenditures, and changes in fund balance (unaudited), including information on budget vs. actual, for one month and the period then ended, included in the accompanying prescribed form in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements included in the accompanying prescribed form.

Management has elected to omit substantially all of the disclosures, government-wide financial statements, and Management's Discussion and Analysis required in accordance with accounting principles generally accepted in the United States of America. If the omitted information were included in the financial statements, they might influence the user's conclusions about School's financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The financial statements included in the accompanying prescribed form are presented in accordance with the requirements of the Indian River County School District and are not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of North County Charter School, Inc. and Indian River County School District, and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

King & Walker, CPAS

March 26, 2025

Tampa, Florida

North County Charter School, Inc. MSID No. 5003 Indian River County, Florida Balance Sheet (Unaudited) February 2025

Accounts ASSETS		General Fund		Special Revenue Fund		Debt Service		Capital Outlay		Total Governmental Funds	
Cash and cash equivalents Accounts Receivable Due from Other Funds Deposits Due From Other Agencies	1110 1130 1140 1210 1220	\$	2,348,305 17,997 28,640 8,946	\$	- 10,583	\$	-	\$	- 18,057	\$	2,348,305 17,997 28,640 - 37,586
Prepaid Expenses Other Current Assets	1230 12XX										-
Total Assets		\$	2,403,888	\$	10,583	\$		\$	18,057	\$	2,432,528
LIABILITIES AND FUND BALANCE											
Liabilities Accrued Salaries & Benefits Accounts Payable Due to Other Funds Payroll Deductions & Withholdings Other Current Liabilities Deferred Revenue	2110 2120 2160 2170 2200 2630	\$	10,211 6,209	\$	10,583	\$	-	\$	- 18,057	\$	10,211 6,209 28,640 - -
Total Liabilities			16,420		10,583				18,057		45,060
Fund Balance Nonspendable Restricted Committed Assigned	2710 2720 2730 2740	\$	-	\$	Ī	\$	-	\$	Ī	\$	- - -
Unassigned	2750		2,387,468								2,387,468
Total Fund Balance			2,387,468						<u>-</u>		2,387,468
TOTAL LIABILITIES AND FUND BALAN	ICE	\$	2,403,888	\$	10,583	\$		\$	18,057	\$	2,432,528

North County Charter School, Inc. MSID No. 5003 Indian River County, Florida Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited) For Month Ending February 2025

 FTE Projected
 324

 FTE Actual
 324

 100% of Projected

		General Fund				Special Revenue			
		-			% of YTD				% of YTD
	Account		YTD Actual	A	Actual to Annual Budget	Manual Associat	VTD Assess	A	Actual to
	Number	Month Actual	f I D Actual	Annual Budget	Annual Budget	Month Actual	YTD Actual	Annual Budget	Annual Budget
Revenues									
FEDERAL SOURCES									
Federal Direct	3100	\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%
Federal Through State and Local	3230					10,582	86,289	155,469	56%
STATE SOURCES FEFP	0040	057.005	0.057.055	0.400.407	050/				
School Recognition	3310 3361	257,085	2,057,355	3,166,107	65%				
Charter School Capital Outlay	3397								
Other State Revenue	3399	8,962	59,831	48,008	125%				
LOCAL SOURCES	3333	0,302	39,031	40,000	12376				
Local Capital Outlay	3413								
Interest	3430	4,651	49,495	100,000	49%				
Other Local Source Revenue	34XX	5,158	122,038	265,000	46%	5,331	35,132	134,092	
Total Revenues		275,856	2,288,719	3,579,115	64%	15,913	121,421	289,561	42%
Expenditures									
Current Expenditures									
Instruction	5000	171,467	1,275,724	2,055,934	62%		60,045	64,561	93%
Student Support Services	6100	15,457	100,612	173,352	58%		482		
Instructional Media Services	6200								
Curriculum Development	6300		4.000	7.500	470/				
Instructional Staff Training	6400 6500		1,260	7,500	17%				
Instructional Related Technology Board	7100	1,044	8,367	11,529	73%				
General Administration	7200	7,962	63,742	95,172	67%				
School Administration	7300	51,873	498,424	717,466	69%				
Facilities Acquisition & Construction	7400	01,070	100, 12 1	711,100	0070				
Fiscal Services	7500		17,417	26,230	66%				
Food Services	7600		,	-,		26,666	171,150	286,900	60%
Central services	7700								
Student Transportation Services	7800		19,695	38,000	52%				
Operation of Plant	7900	19,968	258,661	384,942	67%				
Maintenance of Plant	8100	1,794	34,329	23,500	146%				
Administrative Technology Services	8200								
Community Services	9100	9,207	58,788	190,005	31%				
Debt Service	9200								
Total Expenditures		278,772	2,337,019	3,723,630	63%	26,666	231,677	351,461	66%
Excess (Deficiency) of Revenues Over Expenditures		(2,916)	(48,300)	(144,515)	33%	(10,753)	(110,256)	(61,900)	178%
Excess (Deliciency) of Nevertues Over Experiantities		(2,510)	(40,300)	(144,515)	3376	(10,733)	(110,230)	(01,900)	17076
Other Financing Sources (Uses)									
Proceeds from Issuing Long-term Debt	3700								
Transfers In	3600	(0.1.0.10)	3,282	/		10,753	110,256	61,900	178%
Transfers Out	9700	(21,340)		(178,433)	0%				
Total Other Financing Sources (Uses)		(21,340)	3,282	(178,433)	-2%	10,753	110,256	61,900	178%
Net Change in Fund Balances		(24,256)	(45,018)	(322,948)	14%	-	-	-	
Fund balances, beginning		2,411,724	2,432,486	2,955,881	82%	-			
Adjustments to beginning fund balance									
Fund Balances, Beginning as Restated		2,411,724	2,432,486	2,955,881	82%				
Fund Balances, Ending		\$ 2,387,468	\$ 2,387,468	\$ 2,632,933	91%	\$ -	\$ -	s -	%
. and Data Soo, Litting		¥ 2,007,400	¥ 2,007,400	ψ 2,002,300	3176	Ť		Ť	/8

North County Charter School, Inc. MSID No. 5003 Indian River County, Florida Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited) For Month Ending February 2025

 FTE Projected
 324

 FTE Actual
 324

 100% of Projected

	Account Number		Deht S	Service		Capital Outlay			
		Month Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	Month Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget
Revenues	·	·							
FEDERAL SOURCES									
Federal Direct	3100	\$ -	\$ -	\$ -	%	\$ -	\$ -	s -	%
Federal Through State and Local	3230	*	*	*	, ,	*	•	*	
STATE SOURCES									
FEFP	3310								
School Recognition	3361								
Charter School Capital Outlay	3397					18,057	314,045	227,193	138%
Other State Revenue	3399					-,		,	
LOCAL SOURCES									
Local Capital Outlay	3413								
Interest	3430								
Other Local Source Revenue	34XX								
Total Revenues						18,057	314,045	227,193	138%
Expenditures									
Current Expenditures									
Instruction	5000								
Student Support Services	6100								
Instructional Media Services	6200								
Curriculum Development	6300								
Instructional Staff Training	6400								
Instructional Related Technology	6500								
Board	7100								
General Administration	7200								
School Administration	7300								
Facilities Acquisition & Construction	7400								
Fiscal Services	7500								
Food Services	7600								
Central services	7700								
Student Transportation Services	7800								
Operation of Plant	7900								
Maintenance of Plant	8100								
Administrative Technology Services	8200								
Community Services	9100								
Debt Service	9200	28,644	200,507	343,726	58%				
Total Expenditures		28,644	200,507	343,726	58%				
Excess (Deficiency) of Revenues Over Expenditures		(28,644)	(200,507)	(343,726)	58%	18,057	314,045	227,193	138%
Other Financing Sources (Uses)									
Proceeds from Issuing Long-term Debt	3700								
Transfers In	3600	28,644	200,507	343,726	58%				
Transfers Out	9700	20,044	200,307	545,720	30 /6	(18,057)	(314,045)	(227,193)	138%
Halisters Out	9700					(10,037)	(314,043)	(227,193)	130%
Total Other Financing Sources (Uses)		28,644	200,507	343,726	58%	(18,057)	(314,045)	(227,193)	138%
Net Change in Fund Balances		-	-	-		-	-	-	
Fund balances, beginning									
Adjustments to beginning fund balance									
Fund Balances, Beginning as Restated									
Fund Balances, Ending		\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%
. and Datanoos, Enumy		<u> </u>			/0	<u> </u>		<u> </u>	/0

North County Charter School, Inc. MSID No. 5003 Indian River County, Florida Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited) For Month Ending February 2025

 FTE Projected
 324

 FTE Actual
 324

 100% of Projected

			Other Gove	rnmental Fund		Total Governmental Funds			
	Account Number	Month Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	Month Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget
			1127101441	7 amaa Daagot	7amaa Baagot			7 amaa Daagot	7 amaa Daagot
Revenues									
FEDERAL SOURCES	0400	•	•	•	0/	•	•	•	0/
Federal Direct	3100	\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%
Federal Through State and Local STATE SOURCES	3230					10,582	86,289	155,469	56%
FEFP	3310					057.005	0.057.055	2.400.407	65%
School Recognition	3361					257,085	2,057,355	3,166,107	00%
Charter School Capital Outlay	3397					18,057	314,045	227,193	138%
Other State Revenue	3399					8,962	59,831	48,008	125%
LOCAL SOURCES	3333					0,302	33,031	40,000	12370
Local Capital Outlay	3413						_	-	
Interest	3430					4.651	49,495	100,000	49%
Other Local Source Revenue	34XX					10,489	157,170	399,092	39%
Total Revenues						309,826	2,724,185	4,095,869	67%
Expenditures									
Current Expenditures									
Instruction	5000					171,467	1,335,769	2,120,495	63%
Student Support Services	6100					15,457	101,094	173,352	58%
Instructional Media Services	6200					-		-	
Curriculum Development	6300					-		-	
Instructional Staff Training	6400					-	1,260	7,500	17%
Instructional Related Technology	6500					-	-	-	
Board	7100					1,044	8,367	11,529	73%
General Administration	7200					7,962	63,742	95,172	67%
School Administration	7300					51,873	498,424	717,466	69%
Facilities Acquisition & Construction	7400					-			
Fiscal Services	7500					-	17,417	26,230	66%
Food Services	7600					26,666	171,150	286,900	60%
Central services Student Transportation Services	7700 7800					•	19,695	38,000	52%
Operation of Plant	7900					19,968	258,661	384,942	52% 67%
Maintenance of Plant	8100					1,794	34,329	23,500	146%
Administrative Technology Services	8200					1,734	34,323	23,300	14076
Community Services	9100					9.207	58,788	190,005	31%
Debt Service	9200					28,644	200,507	343,726	58%
5050 0011100	0200		-			20,011	200,007	0.10,720	
Total Expenditures						334,082	2,769,203	4,418,817	63%
Excess (Deficiency) of Revenues Over Expenditures				<u> </u>		(24,256)	(45,018)	(322,948)	14%
Other Financing Sources (Uses)									
Proceeds from Issuing Long-term Debt	3700					-	_		
Transfers In	3600					39,397	314,045	405,626	77%
Transfers Out	9700					(39,397)	(314,045)	(405,626)	77%
Total Other Financing Sources (Uses)			_						
Net Change in Fund Balances		-	-	-		(24,256)	(45,018)	(322,948)	14%
Fund balances, beginning						2,411,724	2,432,486	2,955,881	82%
Adjustments to beginning fund balance						2.411.724	2,432,486	2.955.881	82%
Fund Balances, Beginning as Restated						2,411,724	2,432,486	∠,955,681	62%
Fund Balances, Ending		\$ -	\$ -	\$ -	%	\$ 2,387,468	\$ 2,387,468	\$ 2,632,933	91%

2250-Board Policy on Student Testing, Incentives & Associated Grading

This policy is established in the spirit of encouraging and supporting NCCS students to approach standardized testing seriously, and to create a testing environment that provides students with the best opportunity to perform well while completing important assessment activities.

Area 1: Standardized Testing Protocol.

- A. **Annual Meeting.** On an annual basis, and prior to the administration of required fall PM1 FAST assessment administration, NCCS will host a parent informational night to provide an overview of the testing plan for the year, to inform parents on expectations and scheduling procedures, and to provide parents with strategies that they can use at home to help their students perform as well as possible.
- B. **Scheduling by Committee**. NCCS will use a committee process to develop the testing schedule each time that the FAST is given during the year (3 times). Students that are eligible, and would benefit from 1 to 1 or small group testing will be scheduled accordingly, with said accommodation(s) appropriately recorded in existing student IEPs and/or 504 plans. In accordance with required practice, parents/guardians will be involved with any testing plan modifications either by formal IEP/504 meeting, or by approved plan adjustments signed by the parent/guardian.
- C. **Practice Tests**. The NCCS Test Scheduling Committee will ensure that each schedule contain a plan for all test administrators to conduct "practice" testing, using the state-provided tools. This will ensure that students are familiar with the style, format (paper and/or computer based) and tools that will be available to them during the testing sessions.
- D. Lack of Effort. When students are identified by teachers as not taking standardized testing seriously and/or demonstrating a significant lack of effort to do their best, a meeting with parent(s)/guardian(s) will be scheduled to ensure that expectations are made clear to all. These meetings preferably, should be in person; however, phone and/or other electronic meeting format (such as Teams, Zoom or Facetime) may also be held to meet this requirement. It is an expectation in the NCCS Parent/Student Compact that students give their best effort(s) at all times while attending our school.
- E. **Breakfast.** The school will provide free breakfast to students during all spring state testing sessions.

Area 2: Incentives.

A. End of Year Celebrations. Beginning in May, 2025, NCCS will plan and conduct age-appropriate end of year celebration parties/events (e.g. glow and/or dance party or field day) to recognize students who make Wildly Important Goal (WIG) learning gains and/or pass the state PM3 assessment in any content area, and that demonstrate improvement or honor roll level grades in the classroom in any core subject. Tangible awards will be provided, and students will be entered into a drawing for prizes in accordance with item B, below.

- B. Annual Prize Drawings. NCCS will provide and/or seek contributions or prizes from local businesses to put on public display in advance of spring testing (PM3), for which students making either learning gains (e.g. meeting WIG goals) OR receive a passing score (3, 4 or 5), or other core subject improvements or honor roll level grades, shall receive a certain number of entry chances for the prize drawings. All students invited to an end of year celebration will receive at least one entry for prize drawings. The number of entries provided to each student shall correspond to the number of reasons they are invited to the celebration for, with entries for FAST learning gains or proficiency scores calculated as follows: 1 entry for a learning gain, and additional entries for a level 3, 4 or 5 score on any FAST assessment completed.
- C. School-Wide and Classroom Incentive Programs. Beginning in the 2025-2026 SY, NCCS will offer "Stingray Bucks" for defined purposes, either within a formal Positive Behavior and Intervention Support (PBIS) Program, or locally-developed initiative focusing on academic recognitions as well. A core component of this program will be a mobile "School Store" that will be staffed by volunteers and offered on a regular basis. The administration will work with staff to identify focus areas and other opportunities for students to spend or redeem their Stingray Bucks. Teachers at NCCS are encouraged, but not required to offer either a token economy system of rewards or special reward times (such as "Fun Fridays") that are age-appropriate and aligned to the mission and vision of the school. Planning for the school-wide system will also involve ways to integrate Stingray Bucks at the classroom level.

Area 3: Grading.

A. Value-Added Grade Adjustments. Beginning in 2025-26, upper grade (3rd through 5th) students at NCCS will receive "value-added" adjustments to class grades for state testing results of up to 5 points added to final grades within the second and fourth marking periods for passing FAST scores or accomplishment of growth and/or learning gains/WIG goals. The end of year calculations will be made as follows: 2 points added for a learning gain (spring only), 3 points for a level 3, 4 points for a level 4 and 5 points for a level 5 score. Teachers will also always have the option to assign participation grades in their gradebooks for student preparedness and participation as expected during any testing session.

Adopted: March 27, 2025

^{**}Note: Students making adequate progress toward achievement of academic IEP goals may have scale adjustments applied by their ESE teacher, or in consultation with the Resource Specialist, resulting in recognitions, awards or incentives enumerated herein.