

North County Charter School, Inc.
Board of Directors Regular Meeting

Thursday, February 27, 2025 @ 9:00AM (Board Room, Bldg 5)

MINUTES

- I. **Call to order/Attendance:** President, Mrs. Simchick called the meeting to order at 9:08AM. In attendance: Mrs. Aguirre, Treasurer; Mr. Cook, Vice Chair; Mr. Prescott, Secretary; Mr. Potter, Director/Principal; Mrs. Bakos, Finance Mgr; Ms. Irons, Asst Principal.
- II. **Pledge of Allegiance/Invocation:** President, Mrs. Simchick lead the group in the Pledge of Allegiance and Asst Principal, Ms. Irons gave an invocation.
- III. **Approve/Amend Today's Agenda:** Mr. Potter proposed adding an action item VI. D. to consider a proposal for increasing substitute pay at NCCS. Mrs. Aguirre made a motion to accept, and Mr. Cook seconded. Motion passed unanimously, 4-0.
- IV. **Citizen/Parent Input/Concerns:** None.
- V. **Consent Agenda:** Upon a motion to approve as writtn by Mr. Cook and a second by Mrs. Aguirre, the consent agenda was accepted unanimously, 4-0.
 - A. To approve the minutes of the January 30, 2025 Regular Board Meeting-Mr. Potter recommends approval.
 - B. To approve the hiring of Mrs. Erin Rich to help with playground monitoring three (3) days per week (due to request for a reduction in time by current monitors)-Mr. Potter recommends approval.
- VI. **Action Agenda:**
 - A. To discuss & establish any priorities members gleaned from the Town Hall Meeting on 2/26/25 (Action(s) Possible-To Be Determined). *No action items were derived from the meeting, and thus no motion was made related to Action Item A.
 - B. To approve the January, 2025 unaudited financials for submission to SDIRC-Mrs. Bakos and Mr. Potter recommend approval. Following a short presentation by Mrs. Bakos, Mr. Cook made a motion to accept the January financials for submission to SDIRC. Motion was seconded by Mr. Prescott. Motion passed unanimously, 4-0.
 - C. To discuss a first draft of policy 2250 draft on Testing, Incentives and Grading by Ad Hoc Committee (action to be scheduled for the March meeting)-Mr. Potter & Mrs. Simchick do not recommend approval until March. Mr. Potter reviewed the draft included in the packet. Some minor edits were suggested to add that the school will provide free breakfast to all students on state testing day in the spring, seek student input on reward/incentive prizes, to clarify that any additional points added to final course grades will happen in 25-26 and not in the current school year. No action. Draft will be brought up for final action at the March meeting.
 - D. Sub Pay Increase: Following a brief discussion, Mr. Cook made a motion and Mr. Prescott seconded to set sub pay as follows: No degree (high school only)-\$140/day; Associates Degree-\$150/day and BA/BS or higher-\$160/day. Motion passed unanimously, 4-0.

VII. Reports:

- A. Parent Involvement Committee Report: Mrs. Le provided a quick PIC update and indicated excitement about the up-coming APEX playground fundraiser and leadership program.
- B. Business & Finance Manager Report: Mrs. Bakos shared that she is still working on the first CD through Space Coast Credit Union. More to come soon.
- C. Director-Principal Report: Mr. Potter discussed some facility issues as a “heads up” to future budget talks by providing an update on development of a 5-year facilities plan. Next year, it will be important to deal with the roof on the Auditorium/Cafeteria and Classroom Wing of Building 1. The school should also complete chain link fencing of the parking lot and add security gates to allow closure of the campus when school is not in session. Other, smaller ideas were also discussed. He also share that teachers had shared “glows” and “grows” with him and Ms. Irons. They will be responding to each soon and share their thoughts.
- D. Assistant Principal Report: Ms. Irons provided an update on enrollment anticipated for next year. The school should be very close to capacity. With VPK, that should be in the neighborhood of 365 to 375 students. Our current cap is 378 VPK to 5. A decision on projected K to 5 will need to be made with the budget preparations.

**A motion to extend the meeting was made by Mr. Cook and seconded by Mr. Prescott at 10:38. Motion passed unanimously, 4-0 to extend to 11:08.

VIII. Board Member Matters: No items were requested for current meeting; however, Mrs. Simchick shared that she had talked with Dr. Fisher at the American Security Council that offers a “US History Live” Program. These are “live” interactions with actors posing as historical figures. Mr. Potter will follow up and arrange to share info with teachers. Mrs. Aguirre had a question about teacher retention and Mr. Potter shared an update that, at present, one teacher planned to move to another school and one teacher, who had not completed certification requirements would be re-assigned to another position within the school. Last, the new budget proposal will include adding another teacher for 4th grade and Mrs. Singer will return to 5th grade Science. There will be 3 sections each of 4/5 next year. Mr. Cook asked about Mr. Castro who had planned to join the Board. Due to moving and other personal reasons, he decided that he could not commit.

IX. Adjournment: The meeting adjourned at 11:05AM