

**North County Charter School, Inc.**  
**6640 Old Dixie Hwy. Vero Beach, Florida 32967**  
**Regular Board of Directors Meeting**  
**Held Monday June 05, 2017, 2017 9:30 am**  
**Board Room**

**MEETING MINUTES**

**Call to order:** Meeting was called to order at 9:30 am by President Joel Tyson. Other board members in attendance were Claudette Pelletier secretary/treasurer, and directors Robert Russell, Kevin Kim and Ernie Wilson vice president. Principal Dr. Jessica Keaton and Business/Finance Mgr. Ken Miller were also in attendance. A couple of teachers were also in attendance as observers. Meeting was properly noticed in the Vero Beach Press Journal newspaper.

**Approve/amend agenda:** Mr. Wilson moved to approve today's agenda, seconded by Ms. Pelletier and carried unanimously.

**Approve minutes:** Mr. Russell moved to approve the April 17, 2017 Board Meeting minutes as presented, seconded by Mr. Kim and carried unanimously.

**Financial report:** Mr. Miller presented the board with bank statements showing all checks written since the last board meeting. He also presented the board with the last available CPA's monthly financial report for month ending April 30, 2017. All bank accounts as of today total \$1,439,500.58. This month's FTE funds are not received yet. Report to be filed for audit.

**Public input/concerns:** none

**Approve donations/fundraisers:** Dr. Keaton presented the Board with several recent fundraisers/donations. Skate Factory \$180 cash and Titan General Contractors made an in-kind donation of \$500. Motion was made by Mr. Wilson to approve and accept, seconded by Mr. Kim and carried unanimously.

**Letter from eminent domain attorney:** Mr. Joseph Hanratty sent a letter asking for permission to conduct a public information meeting at our school facility regarding the US Hwy 1 expansion. Mr. Miller told Mr. Hanratty that it would be acceptable to hold the meeting on July 12, 2017 at 6pm in our auditorium. Mr. Hanratty's firm was retained by our Board last month to represent our school in this matter.

**Public record request and response:** Mr. Miller showed the Board the email request for public records regarding our school and the email response he made to the requestor. Consequently, the request was dropped at this time.

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**NSLP Review letter:** Mr. Miller presented the Board with a letter from The Florida Department of Agriculture and Consumer Services stating the review was completed and closed.

**Approve employee work renewals:** Dr. Keaton presented the Board with a list of employees that will return August 01, 2017. Mr. Wilson moved to approve the employees for renewal, seconded by Ms. Pelletier and carried unanimously.

**Approve teacher work agreement document:** Dr. Keaton and Mr. Miller presented the Board with a document that sets out the terms of each of the teachers working arrangements including salary and benefits. Ms. Pelletier moved to accept and approve the document, seconded by Mr. Kim and carried unanimously.

**Approve salary/wage increases:** Mr. Miller presented the Board with a list of all pay increases for all of the NCCS employees. Ms. Pelletier moved to approve the increases, seconded by Mr. Kim and carried unanimously.

**Approve medical insurance premiums:** Mr. Miller presented the Board with the new medical insurance rates and the proposed increases paid by NCCS. The increased share recommended for NCCS will make us more competitive with other employers. Mr. Wilson moved to accept the new rates and the increased contribution by NCCS, seconded by Ms. Pelletier and carried unanimously.

**Approve 2017-2018 budget:** Mr. Miller explained to the Board that it was somewhat difficult to compile a budget early in June since the current fiscal year does not conclude until June 30. It is made even more difficult since we do not know yet exactly how much funding will be made available to us. The new budget must be approved by our Board and submitted to the School District before the end of June. Motion was made to approve the proposed budget by Ms. Pelletier, seconded by Mr. Wilson and carried unanimously.

**Principal's concerns/reports:** none.

**Business/Finance Mgr's concerns/reports:** none.

**Board of Directors concerns/reports:** none.

**Adjournment:** meeting adjourned at 11:12 am

**Principal Evaluation:** after lunch meeting was reconvened to conduct the annual Principal's Evaluation by President Tyson and Secretary Claudette Pelletier.

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